

## **Organization: SHARE India**

SHARE INDIA a not-for-profit society has been registered under the Andhra Pradesh Public Societies Registration act in 1986. SHARE INDIA is currently implementing a project aimed at providing Technical Assistance (TA) to the National Tuberculosis Elimination Program (NTEP) through its projects covering key aspects of the program such as infection prevention and control (IPC), Latent TB Infection (LTBI), enhanced pediatric TB diagnosis and multi-drug resistant TB (MDR TB). As an overarching element, SHARE INDIA also builds capacity of the NTEP staff in effectively using programmatic data for course-corrections. The above activities are funded by the U.S. Centers for Disease Control (CDC) under Global Health Security Agenda (GHSA) with an overall aim of expediting the national efforts in accomplishing the goal of ending TB in India by year 2025.

## **About the project: Expand ELEVATE**

The **Expand ELEVATE (E2) project** (Engaging Local Experts in Validating and Analysing TB-data to End TB) aims to build capacity of selected state, district, and subdistrict level health staff to achieve minimum threshold competencies and perform key functions as it relates to quality and management of TB data for program improvement. The ultimate objective of this project is to improve local TB data quality and usage for local clinical and program management. The project will support work in six regional zones of India namely North (Himachal Pradesh), Northeast (Mizoram/Sikkim), South (Andhra Pradesh/Karnataka), East (West Bengal /Bihar), West (Maharashtra/Rajasthan), Central Zones (Chhattisgarh). SHARE INDIA is hiring 7 data analysts (DA) across these geographies for six zones to cover 6-12 states across the country, and two at the Central TB Division at Delhi for coordination of six zones. These zones will work in close coordination and cooperation of CTD and state NTEPs.

The Consultant Data Analyst- CTD, under the guidance of Associate Project Director and Senior Project Manager- Knowledge Management, Monitoring and Evaluation will be responsible for facilitating project planning and its implementation on ground. S/he will be responsible for coordinating with the staff at Central TB Division (CTD) and Consultant Data Analysts placed at CTD and states and for developing cadence of reviews for the project. S/he will be overseeing the data analysis activities and development of reports for the project. S/he will also support the Senior Project Manager- Knowledge Management, Monitoring and Evaluation in development of resources for reviews and dissemination to various stakeholders.

## **About the position: Consultant Data Analyst- CTD**

**DESIGNATION:** Consultant Data Analyst- CTD  
**REPORTING TO:** Senior Project Manager- Knowledge Management, M&E  
**OPEN TO:** All Interested Candidates  
**OPENING DATE:** September 20, 2021  
**CLOSING DATE:** September 30, 2021  
**LOCATION:** Central TB Division (CTD), New Delhi

## **Specific roles of this position include:**

### **1. Project Management:**

- To work in close coordination with the Data Analyst placed at CTD and build rapport with the NTEP staff and consultants at CTD.
- To work in close coordination with the Data Analysts placed at states and build rapport with the state/district NTEP staff.
- Facilitate conducting needs assessment for all the states and understand their local terminology for NTEP.
- Facilitate conducting a baseline of cascade of all TUs in coordination with the state DAs and state NTEP teams.
- Develop training modules for state NTEP staff, as relevant.
- Assist in conducting state trainings while working in close coordination with the DAs placed at states and the respective state staff at training and demonstration canters (STDC) and state TB cells (STCs).
- Routinely analyse and compile state-level data to keep a track of the improvement of program performance and patient management at state-levels.
- To work with Senior Project Manager, Knowledge Management, M&E to provide mentoring and supportive supervision of the DAs placed at states through monthly virtual and physical mentoring sessions.
- To travel (about 25% time) to select districts and states for follow up support throughout the project period.
- To perform validation and quality assurance visits in selected states using standardized tools in coordination with the state DAs and NTEP staff.
- Assist in conducting intermediate and endline evaluation of intervention and non-intervention districts and TUs.
- All activities shall be held in close coordination and planning with the CTD Nikshay and Monitoring and Evaluation team and DAs placed at states.
- Assist preparing detailed implementation plans, narrative reports and financial reports, and assist in annual budgeting exercises as required.

### **2. Resource development, documentation and reporting:**

- Document good practices/success stories from states and develop resources for dissemination and advocacy on various platforms.
- Ensure that weekly, monthly and annual deliverables related to data in the form of reports, presentations, feedback, etc. are prepared as per timelines.
- Develop periodic reports and PPTs (weekly/bi-weekly/monthly/quarterly/annual) for sharing with the CDC, State TB Offices, Central TB Division (CTD) and SHARE INDIA.
- Assist in writing manuscripts/editorials for dissemination of findings.

**Qualifications Required:**

- PhD OR post graduate degree in Public Health/Health Administration/ Statistics from a recognized university in India.
- Minimum 5 to 10 years of experience with strong acumen of research, M&E techniques, project management techniques and various tools used in data analytics (quantitative & qualitative)/data visualization /creation of dashboards (Advanced Excel, SPSS, Power BI, Tableau, AtlasTi etc.)
- Fluency in English, Hindi and the local language is desirable.
- Ability to converse clearly, mentor and work closely with other DAs and state and district NTEP staff, in demanding timelines.

The position requires extensive travel within selected states. We are looking for self-motivated, hard-working, energetic and creative individual who is a good team player and people's manager and is comfortable working in fast-paced/uncertain environment.

SHARE INDIA is an equal opportunity employer. Women are encouraged to apply. Remuneration will be at par with market standards and will be based on experience and qualifications.

No telephone inquiry would be entertained. Canvassing in any form entails disqualification.

Interested candidates may post in their detailed resumes clearly specifying the post applied for to: [starhr@shareindia.org](mailto:starhr@shareindia.org)

Last date for receipt of application: September 30, 2021